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CLASS DOCUMENT MANAGEMENT SERVICES

Material Handling Specialists

LIFTING AND HANDLING SERVICES

TEST HOUSE

SOLUTIONS FOR INDUSTRY
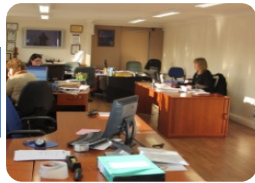
Company Profile

Lifting and Handling Services is an independent Test House, carrying out statutory inspection and certification of materials handling and safety equipment. Our company takes inspection to the next level by combining the right people, processes and experience with personal attention to provide our clients with an unrivalled quality of service.

We were the first company of our kind in Ireland to develop a state of the art bespoke online safety management programme which our clients can access 24/7 to view a comprehensive suits of reports surrounding statutory inspection history, plant failures, repairs and statistical analysis.

Unlock the power of your data

Nationwide Service Provided

Lifting and Handling Services provide the following services to our clients nationwide:

✓ **Document Management Services**	✓ Product Investigation & Reporting
✓ Statutory Inspection and Certification of Materials Handling & Safety Equipment	✓ Accident & Incident Investigation
✓ Calibration & Certification of Torque Measure Devices	✓ CAD Design & Simulations for steel structures
✓ P.A.T. (Portable Appliance Testing) Solution	✓ Safety Audits & Risk Assessments / Expert Witness
✓ Static Testing	✓ Ergonomics – Work Risk Analysis & Solutions
✓ Non Destructive Testing Services	✓ Safety Management Consultation & Training
✓ Fuel Dispense / Pump Testing	✓ Air Receivers & Pressure Vehicles

Document Management Services

1. LHS will upload all inspection results supplied in any format to our award winning software programme CLASS.
2. All paperwork relevant to the inspection, proof load, maintenance or repair of each individual plant item can be uploaded and stored.
3. Any document relating to a plant item, such as calibration certificates, wiring diagrams, photographs, drawings etc. can be attached.
4. The client will then have the full access to the suite of CLASS reports available, as details below.
5. All information will be securely stored in line with the Statutory Guidelines (5 Years).

CLASS Statutory Inspection and Certification Programme

Our award winning **Inspection and Certification Programme – CLASS** (Computerised Lifting and Statutory Service) gives full visibility of all details of the inspection and a full suite of reports are available on line. CLASS has been designed to ensure that every plant item that is inspected and certified is done so in conformance with I.S./EN.45004 (General criteria for the operation of bodies performing inspections). This is done to protect our clients - their personnel safety, their good name and product reputation.

Our systems and procedures give our clients and their parent organisations peace of mind regarding their statutory obligations. CLASS delivers accurate and consistent reporting whilst providing transparence and traceability throughout, the inspection program has been proven in the Irish courts and recognised by the leading health and safety consultants in Ireland.

CLASS Web - Your access to data 24/7

The key features of C.L.A.S.S. include:

- ✓ Management of Large Asset Register over 60,000 plant items inspected

- ✓ Asset Tracking of equipment over multiple sites nationwide

- ✓ Inspection to a professional Standard European standard IS/EN 45004

- ✓ Accurate and Consistent Reporting through our C.L.A.S.S. Programme for Statutory Inspection.

- ✓ Transparency and Traceability view your equipment on the web

CLASS Document Management Services

Is the documentation for your current provider or insurer clear and concise? Are the test certificates and information provided relating to the plant item readily available to all members of management and on site operators? Is all of the information presented clearly, and is it easy to find? Is it suitable for external audits such as the Health and Safety Authority? Is your documentation provided in both hard and soft copy format?

If not, then why not let CLASS manage all your inspection documentation from your insurance company or other provider. LHS can provide a comprehensive Document Management Service to our clients who wish to have all relevant plant inspection information collated and stored using our CLASS Online system. LHS can manage all of your data using our CLASS programme, including any details of repairs to be carried out, or follow up work and re-certification.

It is simple – You can supply LHS with a copy of all relevant documentation (either in hard copy or soft copy format) relevant to the inspection of your materials handling and safety equipment. The information is then uploaded to the CLASS System. All original documentation is also uploaded and available to view as part of the history of each plant item online, 24/7.

All original documentation can be uploaded to the CLASS program, under the following categories:

✓ **Accounts**	✓ **Legislation and Regulations**
✓ **Calibration of Equipment**	✓ **Maintenance**
✓ **Drawings and Photographs**	✓ **Management Review**
✓ **Equipment Identification**	✓ **Manufactures Requirements**
✓ **HSA Notification**	✓ **On Site Requirements**
✓ **Job Requirements**	✓ **Operator Checks**
✓ **Specialised Testing**	✓ **Training Information**
✓ **Technical Information**	✓ **Original Documentation**

So why not let CLASS make sense of all your documentation and make it available online, 24/7!

Lifting and Handling Services - Repairs & Mainteance

How does your current provider deal with repairs and maintenance issues identified during your inspections? Are all repairs clearly identified and remedied within a reasonable timeframe? How do you manage your maintenance schedule?

Why not let Lifting and Handling Service manage your repairs programme. We would be happy to provide our clients with a quotation to carry out any repairs required. Once the repairs have been carried out, the plant items which have been repaired are marked as repaired on our CLASS System, and all relevant certificates are available to view on our website, 24/7.

Should the repairs identified be carried out by the client or a third party, Lifting and Handling Services can add the details of repairs marked completed and any documentation relevant to the repair, i.e. Test Certificates from the company who have carried out the repairs etc. Reports can then be made available to view on the CLASS Online System.

The following is the suite of reports required for any statutory inspection of materials handling and lifting equipment. These reports will prove compliance with Section 8 of the Health and Safety at Work Act 2005, and are in line with S.I. No 299 of 2007 – Safety, Health and Welfare at Work (General Application) Regulations 2007.

✓ **Statistical Analysis**	✓ **Scrap Notice Report**
✓ **Summary Plant Register**	✓ **Test Certificate**
✓ **Lock Out Report**	✓ **Plant Statistics**
✓ **Repairs Required Report**	✓ **Out Of Service Report**
✓ **Safety Notice**	✓ **New Plant Items Report**

*Other reports available on request.

Statutory Compliance

Our CLASS system has been instrumental in, not only defending, but winning a court case for a multinational client, where we were asked to produced five years of history for the plant item (statutory requirement) to prove that the equipment was inspected and certified within the timescale of the statutory acts, and likewise the maintenance was carried out routinely and within the manufacturers specifications. This was the first time that any inspection system proved itself in an I rish court, and LHS are the only company in the market place to have such a computerised programme encompassing all aspects of the statutory inspection process.

Please contact us if you would like any further information or details on our CLASS System or our CLASS Document Management Service - We would be happy to discuss your requirements with you.

Contact us for advice or a quotation on 045-868342 or email sales@liftingandhandling.ie